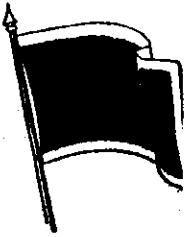


# Alaska Jaycees, Inc.



P.O. Box 4-3032 Anchorage, Alaska 99509

FROM: Lawrence Hayden  
JCI Senator 30937  
3604 East 18th Avenue  
Anchorage, Alaska 99504  
Office: 278-9615

August 19, 1981

Mr. Dennis F. Walle  
Archivist and Manuscripts Curator  
University of Alaska, Anchorage  
3211 Providence Drive  
Anchorage, Alaska 99504

Dear Mr. Walle:

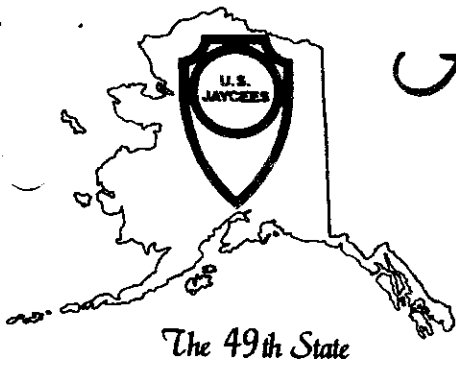
In your letter of April 7, 1981 you expressed an interest in receiving historical material from the Alaska Jaycees, Inc. At our Annual Meeting May 17 there was unanimous support for the concept. Shortly afterward I mailed letters of inquiry to a number of people statewide who I thought would be likely to have material to contribute. I got zero response. But I think some personal contact and followup will produce quite a volume of material. I think it will take a number of months to get it all to your system.

What has been found and roughly organized is the following index of items to be worked with as you find appropriate:

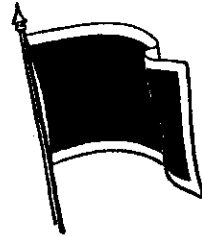
- Gold Rush Jaycees newsletters, 1974 -
- Miscellaneous
- Gold Rush Chapter Planning Guides
- Newspaper Clipping Files - all chapters
- Misc. Chapters and Officer Newsletters
- State Publication - Polar Bear Tales
- Resolutions
- Jaycee History
- Misc. Chapter Agendas and Meeting Minutes
- Gold Rush Agendas
- Rosters - statewide
- Jaycees International material
- Jaycee promotion and Convention booklets
- Awards and Installation Banquet notes
- National publications - FUTURE magazine
- Project items
- Community College Jaycees files
- Misc. Bylaws and Administration Guides
- National Officer Publications/Guides/Handbooks
- Jaycee political brochures/flyers

This is an appropriate start. We thank the University for including this material in the system for future reference and research.

"HELPING MEN BECOME"



# Alaska Jaycees, Inc.



P.O. Box 4-3032 Anchorage, Alaska 99509

FROM: Larry Hayden  
Archives Project  
Page 2

Addendum to Archival Contribution: August 25, 1981

Chairman's Planning Guides:

*Code of Ethics 1977-80*

Spiritual Development 1977-78

Billiard's Tournament October 1978

Mayor's Candidate Forum - September 1978

Dog Team Photos November 1976

Community School: Leadership & Personal  
Dynamics February 1977

Money Management December 5, 1975

Swim Party Social - September 13, 1976

Outstanding Young Educator January 20, 1979

Softball Team June 1980

Public Television Support Nov. 26, 1977

Community Services Fair August 26, 1978

Community Services Fair April 28, 1979

Newspaper Tabloid January 21, 1981 (2 copies)

1980 Annual Meeting Bid May 1979 (2 copies)

Diabetes Bike-A-Thon May 19, 1979

May 24, 1979 Crisis Line (2 copies)

*Turkey Flag Display - 1979 80*

This is just a fraction of the material. More will come later.

*Superbowl Raffle  
Sustaining Membership  
(Holden's)*



# UNIVERSITY OF ALASKA, ANCHORAGE

3211 PROVIDENCE DRIVE  
ANCHORAGE, ALASKA 99504

April 7, 1981

LIBRARY SYSTEM

Mr. Lawrence Hayden  
5803 Perry Drive  
Anchorage, Alaska 99504

Dear Mr. Hayden:

I am writing you concerning the matter of historical records preservation and more specifically the preservation of the records of the Alaska Jaycees. Two years ago the University of Alaska, Anchorage established an Archives and Manuscripts Department for the purpose of collecting, preserving and making available for research purposes records on the history and development of Alaska. We are in the process of attempting to identify individuals, families, social, political, and cultural and action groups, businesses and other organizations which have played a significant role in the growth and development of the state and area. It is our belief that the Alaska Jaycees are a group that has made a social and cultural impact on Alaskan Society.

We are therefore writing you to ask your organization to consider the deposit and preservation of its non-current records in the Archives and Manuscripts Department of the UAA Library. The records that we seek include minutes, administrative and subject correspondence files, project files, journals, financial records, legal records, copies of publications, photographs, and other similar materials. It is our intention to organize and preserve the records in a secure environment for use by historians and other research scholars. Reasonable restrictions on access may be negotiated on portions of any papers deposited in the UAA Library. The records would still be the property of your organization and we would provide reference service to your organization for the non-current records deposited in our care.

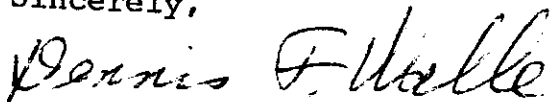
Too often records of a relatively recent era are not considered by many individuals and organizations to have his-

Page 2  
Hayden letter  
April 7, 1981

torical value. Because of this, useful and important records are often lost or destroyed. This is especially true of relatively recent records and of twentieth century records in general. In order to prevent this we are attempting to identify records of individuals, groups, and organizations, for preservation now or in the future.

We hope you will be able to assist us in our efforts at historical records preservation. We would like to discuss this matter with you at your convenience. Also, if you can suggest any other individuals, groups or organizations for us to contact, we would appreciate having their names and addresses. If you have any questions please write or call us (263-1849). We look forward to hearing from you.

Sincerely,



Dennis F. Walle  
Archivist and Manuscripts Curator

dfw/mb

P.S. Please find draft deposit agreement enclosed.



# UNIVERSITY OF ALASKA, ANCHORAGE

3211 Providence Drive  
Anchorage, Alaska 99504  
SAN 300-2497

LIBRARY SYSTEM

August 27, 1981

Mr. Lawrence Hayden  
JCI Senator 30937  
3604 East 18th Avenue  
Anchorage, Alaska 99504

Dear Mr. Hayden:

I am writing to thank you for bringing the records on the Alaska Jaycees, Inc. to our Department. Enclosed please find the signed copy of the deposit agreement. We very much appreciate your organization's willingness to deposit the records in our institution for safe keeping and, in addition, we appreciate your interest in historical records preservation.

Our Library looks forward to receiving additional records from the Alaska Jaycees, Inc. When the initial body of records is received we will organize them and present your organization with an inventory of the records that are here. We will, as stated in the deposit agreement, provide your institution not only with the inventory but with reference service concerning the records on deposit here. I look forward to meeting you again. Thank you for your cooperation.

Sincerely,

Dennis F. Walle  
Archivist and Manuscripts Curator

dfw/mb  
enclosure

UNIVERSITY OF ALASKA ARCHIVES ANCHORAGE

May 17, 1982

LIBRARY SYSTEM

Mr. Lawrence Hayden  
5803 Perry Drive  
Anchorage, Alaska 99504

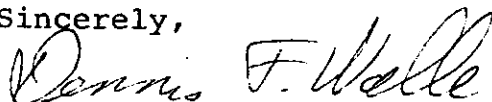
Dear Mr. Hayden:

Enclosed please find two copies of our inventory to the records of the Alaska Jaycees, Inc. Essentially, we have divided the papers into two parts; records of the central organization, and records of Jaycee chapters. The latter are divided by type of record and, thereafter, by organization. This would enable us at some point in time in the future, if desirable, to reorganize the second part by chapter. We are viewing the inventory as preliminary since the collection will be growing.

I would appreciate any comments or suggestions that you may have concerning the finding aid and organization of the papers. In some sections we may wish to itemize the files, provide dates or, at least, provide general descriptions with highlights. These, of course, would require a longer period of time for us to accomplish.

I look forward to seeing you again.

Sincerely,



Dennis F. Walle  
Archivist and Manuscripts Curator

dfw/mb  
enclosures

UNIVERSITY OF ALASKA, ANCHORAGE  
ARCHIVES AND MANUSCRIPTS DEPARTMENT

COLLECTIONS LIST NO. 8

- |     |  |              |
|-----|--|--------------|
| 1.  | Alaska Black Caucus. Records, 1975-1979.<br>Files of Alaska social action organization.  | 1 cu.ft.     |
| 2.  | Alaska Center for the Environment, Inc. Records, n.d.<br>Project/Subject files of the organization.  | 35.3 cu.ft.  |
| 3.  | Alaska Commercial Company. Correspondence of Kodiak<br>Post, 1868-1931.<br>Microfilm acquired from UAF.  | 1 reel.      |
| 4.  | Alaska Festival of Music. Records, <u>ca.</u> 1955-1980.<br>Files, sound recordings and photographs of this cultural<br>organization.                            | 9.2 cu.ft.   |
| 5.  | Alaska History Research Project. Documents Relative to the<br>History of Alaska. Records, 1878-1937.<br>Microfilm copy of government, church, and other records. | 6 reels.     |
| 6.  | Alaska Jaycees, Incorporated. Records, 1977-1980.<br>Records of Alaska community action organization.  | 2 cu.ft.     |
| 7.  | Alaska Native Association of Oregon. Records, n.d.<br>Files of a Native claims action group.   | 2 cu.ft.     |
| 8.  | Alaska Pacific Consolidated Mining Company. Independence<br>Mine. Miscellaneous Records, <u>ca.</u> 1930-1945.<br>Scattered records found at mine site.          | 5 cu.ft.     |
| 9.  | Alaska Public Interest Research Group. Records, 1962-<br>1981.<br>Operational and administrative files of the organization.                                      | 27.25 cu.ft. |
| 10. | Alaska. State Historic Sites Advisory Committee. Records,<br>1976-1979.<br>Records of meetings compiled by a committee member.                                   | 2 cu.ft.     |
| 11. | Alaska Territorial Government. Governor. Annual Reports,<br>1884-1958.<br>Bound copies of Governors' reports.  | 2 cu.ft.     |
| 12. | Alaska Territorial Government. Governor. Chronological<br>Correspondence Files, 1884-1920.<br>Microfilm acquired from NARS.                                      | 44 reels.    |
| 13. | Alaska Territorial Government. Governor. General Corre-<br>spondence Files, 1909-1958.<br>Microfilm acquired from NARS.  | 378 reels.   |

\* New acquisition added in last three months.

DEPOSIT AGREEMENT  
FOR  
BUSINESS, ORGANIZATION OR INSTITUTION

The ALASKA JAYCEES, INC. hereby agrees to deposit the records of various chapters in the Library System, University of Alaska, subject to the following conditions:

1. The organization agrees to place its archival records on permanent deposit in the Library System, University of Alaska.
2. The organization agrees periodically to add additional materials to its archival records. This will be done every single years.
3. All records identified as restricted will be closed for research or any other use for a period of years mutually agreed upon by representatives of the organization and of the University of Alaska. This restriction shall be subject to such exceptions as may be provided by law.
4. The records of the organization will be maintained according to archival principles; any change in order or arrangement and any removals can be made only after consultation and agreement between representatives of the organization and the staff of the Library.
5. The Library System, University of Alaska, agrees to maintain the records under conditions which will provide for their security and preservation.
6. The staff of the Library System, University of Alaska, will prepare an inventory of the records of the organization deposited in the Library and will provide a copy to the offices of the organization.
7. The records of the organization will be open to responsible researchers and to representatives of the organization at regular public service hours of the Library System.
8. The organization may remove said records from the Library System, University of Alaska, if the above conditions are not met only after a) identifying to the University one or more of the conditions of deposit that have been violated and allowing the University 90 days to correct the situation; and b) on the University's failure to correct the situation within 90 days, declaring the depositor's intention to withdraw the records after an interval of at least one month.
9. The depositors may withdraw the records from the University for a reason other than that specified above any time after five years from the date of the agreement if 1) the depositors reimburse the University for the processing, maintenance and library overhead expenses incurred by the University in its custody of the records and 2) permit the University to; a) make copies of the materials, and to retain same; and b) to use and permit publication and use of same. The amount of the reimbursement will be negotiated at the time of the withdrawal.



DEPOSIT AGREEMENT  
FOR  
BUSINESS, ORGANIZATION OR INSTITUTION  
Page Two

Dated this 20th day of August, 19 81.

Approved:

University of Alaska, Anchorage

Jack O'Bar  
(Director of Library)

Dennis F. Welle  
(Archivist and Manuscript Curator)

Approved:

Organization: Alaska Jaycees, Inc.

President: Tom E. Cray  
(Representative of Organization)

Chairman: Laurene J. Snyder  
(Representative of Organization)

(Representative of Organization)

ALASKA JAYCEES, INC.

INVENTORY

I. Alaska Jaycees, Inc.

1. Constitution and By Laws.
2. Administrative Guide, 1978.
3. Administrative Guide, 1979-1980.
4. Minutes (JC's & Jayceettes).
5. Alaska JCI Senate Papers.
6. Publications.
  - a. Polar Bear Tales.
  - b. Alaska Jaycees and Jayceettes Newsletter.
  - c. Alaska Jayceettes Newsletter
  - d. Governmental Affairs Bulletin.
7. Rosters and Directories.
8. State Program Manager's Planning Guide.
9. Annual Convention.
10. Officer Campaign Material.
11. Alaska Governor Executive Proclamation.
12. Miscellaneous Awards Programs.
13. Special Events Advertisements.
14. Women's Membership Issue.
15. Miscellaneous Issues and Projects.

II. Alaska and Northern Jaycee Chapters.

A. Constitutions and By Laws.

1. Gold Rush Jaycees: Constitution and By Laws.
2. Miscellaneous Organizations: By Laws.

B. Meeting Agendas, Minutes, and Other Records.

1. Anchorage Jaycees.
2. Metro Council
3. Captain Cook
4. Community College - Organization Meeting.
5. Community College - University Affiliate Information.
6. Downtown Anchorage.
7. Eagle River.
8. Eielson.
9. Gold Rush - Agendas.
10. Gold Rush - Board of Directors.
11. Gold Rush - Meeting Minutes.
12. Gold Rush - Resolutions.
13. Gold Rush - Awards and Installations.
14. Correspondence.
15. Press Releases.
16. Greater Anchorage Area.
17. Midtown.
18. Muldoon.
19. Old Sourdough.
20. Sand Lake.
21. Wasilla.
22. Whitehorse.

## II. Alaska and Northern Jaycee Chapters.

### C. Chapter Newsletters.

1. Anchorage JC
2. Capital JC
3. Captain Cook JC
4. Cinnamon JC
5. COMMUNITY COLLEGE JC
6. Downtown Anchorage JC
7. Eagle River JC
8. Family House, Inc. JC
9. Gold Rush JC
10. Whitehorse JC
11. Kodiak JC
12. North Pole JC
13. North Star JC
14. Old Sourdough JC
15. Pacific Northwest JC
16. Plaza JC
17. Regional Director
18. Sand Lake JC

### D. Rosters, Directories, and Yearbooks.

1. Captain Cook - Roster.
2. Captain Cook - Yearbook.
3. Community College Rosters.
4. Gold Rush Rosters.
5. Turnagain Rosters.

### E. Planning Guides.

1. Gold Rush Chapter Planning Guide.
2. Money Management December 5, 1975.
3. Swim Party Social September 13, 1976.
4. Dog Team Photo November, 1976.
5. Community School Leadership and & Personal Dynamics, February, 1977.
6. Public Television Support November 26, 1977.
7. Spiritual Development 1977-1978.
8. Community Services Fair August 26, 1978.
9. Mayor's Candidate Forum September, 1978.
10. Billiard's Tournament October, 1978.
11. Outstanding Young Educator January 20, 1979.
12. Community Services Fair April 28, 1979.
13. Diabetes Bike-A-Thon May 19, 1979.
14. Crisis Line May 24, 1979.
15. 1980 Annual Meeting Bid May 1979.
16. Juneau Flag Display April 1980.
17. Softball Team June 1980.
18. Code of Ethics February 1980.

II. Alaska and Northern Jaycee Chapters.

E. Planning Guides.

19. Newspaper Tabloid January 21, 1981.
20. Superbowl Raffle May 1981.
21. Gold Rush JC's Chapter Planning Guide.
22. Sustaining Membership.

F. U.S. Jaycees.

1. Annual Meeting Agenda, 1977.
2. Directory.
3. Chapter President's Management Handbook.
4. Chapter and Project Planning.
5. Regional Director's Handbook.
6. Officer's and Director's Guides.
7. Promotion and Materials Project.

G. International Jaycees.

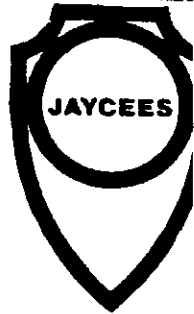
1. Minutes and Agendas, 1975-1981.

H. Jaycees International.

1. Conferences, 1977.
2. Miscellaneous Material.

I. Published Material.

1. Newspaper Clippings.
2. Stories on Anchorage Area Jaycees.
3. Business Cards.
4. Future (U.S. Jaycees).
5. JCI World (International Jaycees).



March 26, 1981



Mr. Dennis F. Walle  
Archivist and Manuscripts Curator  
University of Alaska, Anchorage  
3211 Providence Drive  
Anchorage, Alaska 99504

Dear Mr. Walle:

The Alaska Jaycees would like to receive a letter of interest from you regarding the transfer of historical records to your department for preservation.

We know you are attempting to develop a collection of records of Alaskan social, cultural and political action organizations. We think that the Jaycees qualify in all these areas.

The Jaycees have had a long history of development in Alaska, first coming in Territorial days in the 1930s and continuing until today. The number of statewide groups has fluctuated over the years and the number of people affected has concurrently been affected by fluctuations.

We will be willing to transfer to you meeting minutes, correspondence, project books, financial records, legal records, publications, photographs, and the like.

Our Annual Meeting will be May 14-17 in Anchorage and at that time we will vote/decide on whether to provide you with the materials, should you be interested.

Our state president is Ron Cupples, 6909 Windsor Pl. Anchorage, 99507. He can be called at either 243-6428 or 243-3487. As the Corporate Development Chairman I have been asked to pursue this project with you. I can be reached at 278-9615.

The Enclosed tabloid will give you some idea of what the Jaycee Organization is all about, though by no means inclusive.

Sincerely,

Lawrence Hayden  
5803 Perry Drive  
Anchorage, AK 99504

ACTIVITY AREAS

- Personal Dynamics
- Leadership "
- Spiritual "
- Youth Assistance
- Human Improvement
- Criminal Justice
- Fund Raising
- Family life
- Economics
- Environment
- Health
- Safety
- Energy
- Communications
- Publications
- Governmental Affairs

STANDING COMMITTEES

- FINANCE
- MEMBERSHIP
- PROGRAM
- COM. RELATIONS
- PUBLICATIONS
- RECOGNITION

SPECIAL COMMITTEES

LECTION  
P G

RECOMMENDATIONS OF THE CORPORATE  
DEVELOPMENT COMMITTEE

February 7, 1981

Committee Members: Larry Hayden, Chairman; Tim Craig,  
J. J. Jigliotti, Roger Elliott and  
Bonnie Dickey.

Resolved that the Alaska Jaycees:

Establish a State Corporate Development Program  
Chairmanship;

Maintain a separation between Ways and Means  
Projects (working for money or services) and  
Corporate Development Projects (donations);

Go after Corporate Development input for a  
specific reason/project/program;

Give competition points (Marvin Paul) for each  
chapter participating in Corporate Development;

Seek Corporate support for distributing infor-  
mation regarding Jaycees and their programs;

Develop a resolution to present at State  
Convention regarding the establishment of a  
Jaycee Historical Archive unit at the University  
of Alaska which will enhance our prospects for  
Corporate Development sponsorships.